

HUNTINGTON PALISADES PROPERTY OWNERS CORPORATION, LTD.

**BOARD OF DIRECTORS MEETING
COMMUNITY UNITED METHODIST CHURCH
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801 VIA DE LA PAZ, PACIFIC PALISADES, CA 90272**

APRIL 25, 2018 – 6:30 PM

OPEN SESSION MINUTES

DIRECTORS PRESENT

Song Oh, President
Brad Knyal, Vice President
William Finestone, Treasurer
Pat Brown, Secretary

DIRECTORS ABSENT

Sandy Thomas, Member at Large

FIRSTSERVICE RESIDENTIAL

Chris Moran, Community Manager

I. CALL TO ORDER

The Open Session Board of Directors meeting for the Huntington Palisades Property Owners Corporation was called to order at 6:30 p.m.

II. EXECUTIVE SESSION

- The following items were approved in executive session:
 - Management contract renewal (FirstService Residential)

III. COMMITTEE UPDATE AND INVITED GUESTS

A. VARIANCE REQUEST – 500 CHAPALA

This matter was tabled for additional information.

B. VARIANCE REQUEST – 535 TOYOPA

This matter was tabled for additional information.

C. VARIANCE REQUEST – 730 TOYOPA

Representative was not present.

IV. REPORTS

The following reports were reviewed and filed:

- Architectural modification report.

V. HOMEOWNER FORUM

One homeowner was present during homeowner forum. No new business was raised.

VI. UNFINISHED BUSINESS

A. APPROVAL OF MINUTES – MARCH 2018

Motion: Oh

Second: Finestone

Resolution: The Board resolves to approve the minutes dated March 12, 2018, as presented by management.

The motion carried with one directors abstaining.

B. ORGANIZATIONAL MEETING

Motion: Brown

Second: Finestone

The Board designated director titles as follows:

- President – Song Oh
- Vice President – Brad Knyal
- Treasurer – William Finestone
- Secretary – Pat Brown
- Member – Sandy Thomas

The motion carried unanimously.

C. BLUFFS UPDATE

Management advised the Board on the current progress monitoring the bluffs. Vendor has indicated they will need to do one final cleanout before maintaining.

VII. NEW BUSINESS

A. DELINQUENCY POLICY UPDATE

Motion: Brown

Second: Oh

Resolution: The Board resolves to adopt the new delinquency policy, presented by FirstService Residential. Policy to be distributed to the community.

The motion carried unanimously.

B. PARK VENDOR INSURANCE

Motion: Brown

Second: Oh

The Board resolves accept the park gate repair vendor's current auto policy as sufficient to perform work on the Huntington Park.

The motion carried unanimously.

C. PARK BENCH DONATION

The Scott Family was present at the meeting to discuss a potential bench donation to the park in honor of Carrie Scott. The Board indicated the HPPOC would gladly work with the Scotts to facilitate the request.

D. GENERAL COUNSEL CONTRACT

Motion: Brown
Second: Finestone

Resolution: The Board resolves to renew the contract with IgerWankel Bonkowski for legal services on an as-needed basis for a billable rate of \$270.00 per hour.

The motion carried unanimously.

E. BOARD /COMMUNITY GOALS

This matter was briefly discussed. No formal motion was made.

F. ARCHITECTURAL VARIANCE REQUESTS

The Board requested management inquire with counsel on a more formal process for variance requests.

XII. ADJOURN

There being no further Open Session business to come before the Board, the meeting was adjourned at 7:30 p.m.

APPROVED: _____ DATE: _____